

HEADQUARTERS



JAMMU & KASHMIR SRINAGAR

Phone/FaxNo: 0194-2443031/2443032 (Sgr)
0191-2459029/2459255(Jmu)

Website : www.jkpolice.gov.in
E-mail : phqjk@nic.in

{Provision Section}

Gist of e-NIT NO. 24 OF 2019

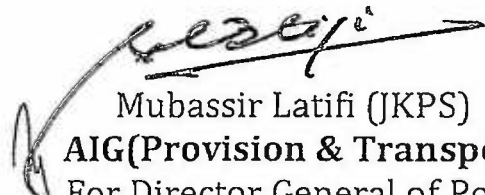
DATED: 11.05.2019. (SBD)

For and on behalf of the Governor of Jammu & Kashmir State, e-tenders are invited from reputed vendors/firms/entities for Survey, preparation, Customization, Installation, testing, Commissioning and Maintenance of Inventory Management System as detailed out in Annexure-"A" of e-NIT. The e-NIT consisting of qualifying information, eligibility criteria, Bill of quantities, (B.O.Q), Set of terms and conditions of contract and other details can be seen/ downloaded from the J&K State e-Procurement Portal www.jktenders.gov.in from 11.05.2019 (1400 hours) to 06.06.2019 up to 1800 hours. Bidders submitting their bids on-line shall only be accepted and no document other than those mentioned in the e-NIT shall be accepted manually.

The tenders (technical bids only) will be opened online on 08.06.2019 at 1200 hours at Police Headquarters J&K, Peerbagh Srinagar. In case of unforeseen circumstances, the date of opening will be next working day or as notified separately.

A pre-bid meeting Shall be held on 20.05.2019 at 1500 hrs for clarification of queries of the prospective bidders. The intending bidders shall attend the meeting well in time at Conference Hall PHQ Peerbagh Srinagar.

Detailed tender documents (SBD) with terms and conditions are available on J&K State e-Procurement Portal www.jktenders.gov.in.


Mubassir Latifi (JKPS)
AIG(Provision & Transport),
For Director General of Police,
J&K- Srinagar.

No. Prov-II/Elect-42/2018-19/27576-87.

Dated: // -05-2019.

Copy to the:-

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For and on behalf of the Governor of Jammu & Kashmir State, e-tenders are invited from reputed vendors/firms/entities for **Survey, preparation, Customization, Installation, testing, Commissioning and Maintenance of Inventory Management System as detailed out in Annexure-"A" of e-NIT.** The e-NIT consisting of qualifying information, eligibility criteria, Bill of quantities, (B.O.Q), Set of terms and conditions of contract and other details can be seen/ downloaded from the J&K State e-Procurement Portal www.jktenders.gov.in from **11.05.2019 (1400 hours)** to **06.06.2019 up to 1800 hours.** Bidders submitting their bids on-line shall only be accepted and no document other than those mentioned in the e-NIT shall be accepted manually.

The tenders (technical bids only) will be opened online on **06.06.2019 at 1200 hours** at Police Headquarters J&K, Peerbagh Srinagar. In case of unforeseen circumstances, the date of opening will be next working day or as notified separately.

A pre-bid meeting Shall be held on **10.05.2019 at 1500 hrs** for clarification of queries of the prospective bidders. The intending bidders shall attend the meeting well in time at Conference Hall PHQ Peerbagh Srinagar.

Detailed tender documents (SBD) with terms and conditions are available on J&K State e-Procurement Portal www.jktenders.gov.in.

Sd/

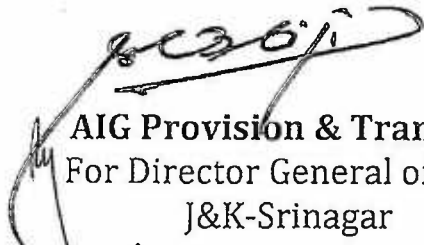
Mubassir Latifi (JKPS)
AIG(Provision & Transport),
For Director General of Police,
J&K- Srinagar.

Dated: 11-05-2019.

No. Prov-II/Elect-42/2018-19/ 27576- 87

Copy to the:-

1. Principal Secretary to Govt. Home Department J&K Srinagar,
2. ADGP Security/Armed/CID/HG & CD J&K Srinagar,
3. All IsGP J&K Police ,
4. All DIG's of Policefor favour of information.
5. Director Door Darshan Jammu/Srinagar and Station Director Radio Kashmir Srinagar/Jammu for putting the tender notice on air for three consecutive days.
6. FA/CAO PHQ J&K, Srinagar for information.
7. Manager Government Press Srinagar / Jammu for publication of the e-tender in Govt Gazette.
8. AIG Communication PHQ J&K Srinagar for information with the request to arrange publication of Gist of the e-tender in 02 widely circulated national and 02 State Dailies through information department.
9. S.O e-Procurement PHQ, J&K for information and n/action.
10. S.O (IT) PHQ, J&K for posting the e-NIT available on website of J&K Police.


AIG Provision & Transport
For Director General of Police,
J&K-Srinagar



{Provision Section}

E-NIT NO. **24** OF 2019
DATED: **11** .05.2019.

(SBD)

1. For and on behalf of the Governor of Jammu & Kashmir State, e-tenders are invited from reputed vendors/firms/entities for Survey, preparation, Customization, Installation, testing, Commissioning and Maintenance of Inventory Management System as detailed out in Annexure-"A" of this e-NIT. The e-NIT consisting of qualifying information, eligibility criteria, Bill of quantities, (B.O.Q), Set of terms and conditions of contract and other details can be seen/ downloaded from the J&K State e-Procurement Portal www.jktenders.gov.in from **11 .05.2019 (1400 hours)** to **06.06.2019 up to 1800 hours.** Bidders submitting their bids on-line shall only be accepted and no document other than those mentioned in the e-NIT shall be accepted manually.

The tenders (technical bids only) will be opened online on **06.06.2019 at 1200 hours** at Police Headquarters J&K Peerbagh Srinagar. In case of unforeseen circumstances, the date of opening will be next working day or as notified separately.

S.No.	Particulars	Details
01	Date of commencement of downloading of e-Tender document/e-NIT.	The e-NIT can be seen/downloaded from J&K State e-Procurement Portal www.jktenders.gov.in from 11 .05.2019 at 1400 hours.

02	Last date and time for submission of on-line bids and receipt of samples	06.06.2019 up to 1800 hours
03	Time/date and place of on-line opening of Technical bids only.	08.06.2019 at 1200 hours at J&K Police Headquarters Peerbagh Srinagar.
04	Pre-bid meeting, if any	Shall be held on 10.05.2019 at 1500 Hrs for clarification of queries of the prospective bidders. The intending bidders shall attend the meeting well in time at Conference Hall PHQ Srinagar.
05	Validity of the tender offer	Up to 30.06.2020.

2. The EMD in case of successful bidder shall be dispatched to **AIG Provision & Transport, C/O Director General of Police J&K, Peerbagh Srinagar.** The tender envelopes shall be superscripted "**Tender no. & date**" for **Inventory Management System.**
3. All tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer. It is important that scanned copies of each page of the tender document duly completed, page numbered and signed is uploaded with your offer in a sequential manner and not haphazardly.
4. **Tender Fees.**

The tender fee has been fixed at **Rs.2000/-** (to be deposited into Govt. Treasury under Head 0055-Police for the year 2018-19 which must clearly indicate the name of the firm (depositor) & Tender No. Scanned copy of the treasury challan be uploaded with the tender. The bidder can also deposit the tender fee of Rs. 2000.00 in the form of Demand draft at locations where J&K state treasury is not available and upload the scanned copy of the same with the e-tender". The original may be sent to PHQ J&K, Peerbagh Srinagar. The tender fee is non refundable.

The local SSI units are required to pay the tender fee prescribed as per J&K

Govt rules. However, the Govt/Semi-Govt. concerns of the J&K State claiming exemption shall append authenticated orders, certificates etc. issued by competent authority in support of their claim.

Tenders without tender fee shall be rejected.

5. **Earnest Money Deposit (EMD)**

The intending tenderer/s will have to send the Earnest Money of Rs. 200000.00 (Two Lakh Rupees only) only in shape of **Call Deposit Receipt valid at call or FDR/Bank Guarantee valid till 31.12.2019** from any nationalized bank pledged to AIG (Prov/Tpt) PHQ J&K with the tender offer. However, the successful tenderer would have to deposit the Earnest Money Deposit in Original, with Police Hqrs J&K before allotting the work or issuing the work order. The earnest money in the case of unsuccessful tenderer shall be released after finalization of Tenders, where-as in the case of successful tenderers, it will be adjusted towards the security money (required to be deposited) on application, for due performance of the agreed contract. No interest shall be payable by purchaser on the EMD deposited by the tenderer).

The J&K Govt. rules with regard to furnishing of EMD in respect of **local Registered SSI** units shall be applicable in letter and spirit. The local SSI units are required to pay the EMD prescribed as per J&K Govt rules which at present is 2% of the value of contract or Rs 5000/- whichever is less. For the purpose, SSI units shall have to furnish registration certificate and Functional Certificate of SSI Unit, issued by the competent authority with their tender offer failing which the benefits of SSI units will not be allowed. The Government/ Semi Govt. or similar other concerns, claiming exemption from the payment of EMD shall have to append duly authenticated orders, certificate etc. from competent authority supporting their claims.

Tenders without EMD shall be rejected

6. Rates quoted by the firms should be on firm price basis.
7. Firms shall clearly indicate different taxes, duties, charges which they propose to charge as per the format of Bill of Quantity (BOQ) available with the e-tender, *moreover online generation of financial comparative (BOQ Chart) is of indicative nature only and not conclusive. The detailed financial comparative (BOQ Chart) shall be worked out by department and will be uploaded on the website for general information of all the Tenderers.*
8. The approved firm shall be deemed to have fully understood the conditions, specifications and in case of any doubt may seek clarification;
9. **No conditional tender will be accepted/ entertained and shall be**

out rightly rejected. No other condition than those mentioned (in the terms set-forth) will be entertained;

10. i. If approved firm backs out or fails to commission the project against supply order within stipulated delivery period, the department will be at liberty to engage L-2 firm for the execution of the project and differential amount between L-1 & L-2 rates will be recovered from the security deposit furnished by the approved supplier and remaining security deposit will be forfeited besides invoking other penalties which shall include black-listing of the firm etc.
11. Purchaser reserves the right to get the credentials of all the firms re-verified irrespective of the registration status.
12. Purchaser reserves the right to cancel/reject or scrap any or all the tenders, reasonable logical discretion with the purchaser shall remain intact for safe guarding the Govt. interests.

TWO BID SYSTEM:

All bidders are required to submit their offers in two covers as under:-

(A) **FIRST COVER (Technical Bid) is to be uploaded Online as Scan Copies in PDF format** should contain the following:-

- I. Tender documents all pages duly completed and signed **BUT WITHOUT INDICATING THE RATES QUOTED.**
- II. All pages of the technical bid/pre-qualification documents must be clearly page marked at the bottom centre of each page before scanning the same and uploaded to e-tendering portal.
- III. Duplicate documents /pages shall not be uploaded by the bidders
- IV. Documents to be scanned, converted to PDF format and subsequently uploaded to the portal must be scanned at 200 DPI(Dots per inch) resolution/scale.
- V. Self attested Scanned copy of valid PAN Card.
- VI. Self attested scanned copies of Income Tax Returns for the last three (03) Financial Years i.e. Financial Year 2015-16, 2016-17 and 2017-18 along with latest tax clearance certificate.
- VII. Self attested Scanned copies of Certified/Audited Financial Statement i.e Bank Statement, P&L A/C/Balance Sheet indicating the Credit worthiness of the Vendor clearly indicating the Annual Turnover/Gross Receipts of last three (03) Financial Years i.e Financial Year 2015-16, 2016-17 and 2017-18.

VIII.	Technical specifications of the items quoted.
IX.	Registration certificate of firms with due validity, for the items quoted.
X.	Certificate of being authorized dealer having proper authorization of the registered firm (as per Appendix-I) to quote against the particular item of the tender.
XI.	GST Registration certificate along with scanned copies of GST returns till March 2018
XII.	Scan copy of the NIT, all pages duly signed & stamped by the tenderer, in token of having understood and accepted the specifications, terms & conditions of the NIT.
XIII.	Performance statement for last five years as APPENDIX-II of this NIT.
XIV.	Check list for tenders as per APPENDIX-III .
XV.	Documents in support of Terms of Reference for Inventory Management system as per Annexure-"A" of this NIT.
XVI.	Any other relevant document which the firm wishes to submit.

B) SECOND COVER (Commercial/Price Bid) should contain the following:-

- i. Rate quoted by the firm which should be on firm price basis as per Bill of Quantities (BOQ) of the e-tender to be downloaded from the website and Rates should be carefully quoted offline and then uploaded.
(Note) J&K Police does not issue Road Permits, Concessional Forms, state entry tax or Octroi etc. exemption certificates, as such; Rate quoted shall be F.O.R Consignee.
The Zero basic cost quoted for any item in BOQ will be treated as Nil quoted.
- ii. Rates quoted shall be valid upto **30.06.2020**.

13. On due date of on-line opening of tenders i.e. ~~01~~ **06.06.2019 at 1200hours**, **only technical bid** shall be opened and the technical evaluation process will start. Those who qualify the technical bid will be informed online with the announcement of financial bid opening date.

14. **Security Deposit.**

The approved firm will have to furnish **security deposit to the tune of 5% of the value of contract** in the shape of Call Deposit Receipt valid on call from a Nationalized /scheduled Bank, at the time of signing of **Deed of Agreement** to ensure satisfactory performance of the contract. This security deposit will be released after completion of period of warranty which shall commence after successful completion of contract. The charges on stamps etc.

(cost of documents in totality) shall be borne by the approved bidder/tenderer while executing the agreement. (No interest shall be paid by the purchaser on the Security deposit). J&K Govt Rules for Security Deposit in respect of local SSI Units shall be applicable.

15. Warranty/ Guarantee:

The System shall be under Warranty for a period of 05 years and on site support with effect from the date of successful installation/ commissioning and after receipt of Acceptance Test Report by committee constituted for the purpose. The 05 years of the warranty shall also be utilized to cover change management aspect of deployed solutions.

16. Payment:

20% payment will be released once the project is successfully implemented at two primary Police Central Stores of Srinagar/Jammu and caters to the functionality requirements of PHQ. Rest of the payment shall be released only after successful installation/ commissioning of the Project and after receipt of Acceptance test Report by Committee constituted for the purpose.

17. Liquidated Damages:

The successful tenderer shall have to commission the project within stipulated period as would be mentioned in the supply order. J&K Police reserves the right to impose liquidity damages of up to 1.5% for delay up to 03 months, 02% up to 06 months and 05% from 06 months to one year of contract value. However, period of execution of the project may be extended, at absolute discretion of J&K Police provided the delay is attributable to reasons beyond the control of the firm but not attributable to business transactions and provided delay is communicated in writing justifying the cause of delay without prejudice to the aforementioned penalty clause.

18. As soon as the acceptance of the tender is communicated to the successful tender online, the contract shall be binding on him. The earnest money of the tenderer who backs out or withdraw his tender or fails to abide by it after acceptance thereof is communicated/posted to him shall be forfeited besides other penal remedies that may be available to the Govt. of the J&K under the law for the time being in force in the State of J&K;

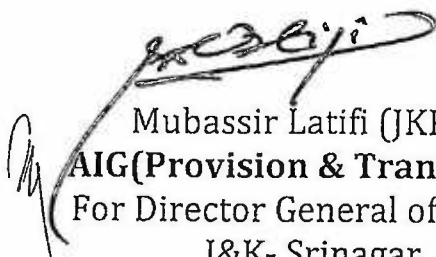
19. The successful tenderer shall have to enter into an agreement on prescribed proforma (immediately after the issuance of work/job order) with the Department for due performance of the contract.

20. The tenderer is required to furnish an authenticated copy of latest GST clearance certificates. The PHQ shall be at liberty to put to scrutiny, verification etc. the Sales tax /GST clearance so furnished by the successful

tenderer.

21. The authorities reserve absolute powers to reject or accept any tender or part thereof without assigning any reason and without any legal obligations. Any clause incorporated in the tender (not conforming to the e-NIT in any manner) shall make such an offer liable for rejection. Therefore, all the terms and conditions of the tender Notice including technical specification shall be carefully studied for the sake of complete and comprehensive tender. Failure to comply with any of the conditions stipulated herein above or instructions or the offer with insufficient particulars/documents shall lead to out-right rejection of the tender.
22. If after the registration/placement of orders/execution of the agreement and formally depositing the security money, the tenderer backs out or fails to execute the contract/work order, the security deposit will be forfeited besides any other penal measure the department may take as per norms;
23. The formal deed incorporating the terms of the contract will be executed by the successful tenderer immediately after receipt of supply order. Failure to execute such bond/deed shall not however prevent the contract from being enforced against the tenderer. Any loss sustained by the Govt. as a result of re-tendering the contract shall be recovered from the defaulter, besides other penal provisions as the department may decide.
24. If the successful tenderer fails to execute the contract within the stipulated period as specifically mentioned in the supply order, the department shall be at liberty to re-tender or otherwise at his risk and cost. The department may give 15 days notice to the approved bidder in writing to make the loss good.
25. If at any stage of the tender process two or more bidders are found in collusion between /among themselves with the intent to reduce competition, set price, share technical expertise ,share business information /decision, control/share production and or distribution of products and raise prices, all such tenders shall be out rightly rejected.
26. Tender offers where both original manufacturer and his authorized dealer participate for the same items the tender of OEM shall be considered and tender of the dealer/ distributor shall be rejected.
27. All legal proceedings arising out of any dispute between the parties shall have to be settled in the Courts situated in Jammu and Srinagar and not elsewhere;
28. It shall be incumbent upon the supplier to execute the project in conformity with the specifications provided in the NIT/supply order. Solution found deficient in quality /quantity viz-a-viz supply order shall be rejected. Penalty/damages would be imposed and recovered from the bidder as per terms and conditions indicated in the supply order.

29. The approved bidder/tenderer shall not sublet the contract or any part thereof to any other agency;
30. PHQ may call any bidder at any stage of the tender process for seeking any clarification.
31. The Department reserves the right to add or suitably modify the terms and conditions at any stage before the offers are received/last date for submission of bids as per exigencies and hence above shall not be construed as all inclusive.
32. The detailed NIT, SBD and BOQ is available on J&K State e-Procurement portal www.jktenders.gov.in. In case of any clarification, please contact on Phone no. 0194-2443031 and Fax no: 0192-2443032.


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AIG(Provision & Transport),
For Director General of Police,
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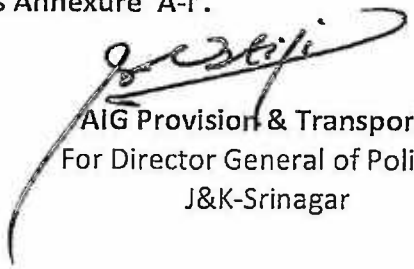
TERMS OF REFERENCE OF INVENTORY MANAGEMENT SYSTEM

S.No	SPECIFICATIONS
1.	A complete inventory management system which is web based, automated, available from a dedicated cloud based/physical server 24x7, operable on a wide range of browsers and OSs as well as mobile devices (mobile phones, tablets) with a simple and user-friendly GUI.
2.	The system must take into account all aspects of inventory management including procurement, warehousing, allotment, report generation, disposal, spares management, demand forecast and feedback. The vendor or firm has to arrive at its own assessment of enabling all the aspects of inventory in the new system and add features as per current advanced industry protocol. This should include search query, refined search, override capability as per level, approvals, procurement orders, recall, cancellation, re-allotment, internal adjustment, indents or requisitions.
3.	The system must be capable of serving multiple nodes and supervisory levels with the flexibility to make incremental and systemic changes to the software to enable various functions, support and training.
4.	The flexibility component must include scope for continuous and live improvements in the software as and when required, free of cost during the warranty period, and thereafter for a fixed time based on AMC model.
5.	The system must support scalability and be able to cater to future expansion in the software itself as well as enable marriage to other software solutions from the same mother software like mobile apps for individual users as well as work interoperably with future software solutions in related departments like personnel, training etc.
6.	The system should have live tracking features for allotted stores and end management services.
7.	The system must have the ability to generate, affix and read barcodes/QR codes for the inventoried products grouped by family or class, and by individual items.
8.	The system must support the ability to setup thresholds and alerts for stock levels for various items as well as ability to return unused items back to inventory.
9.	The system must support the ability to upload/update photos of inventoried goods.
10.	The system should provide notifications and colour coded alerts for important events and especially for perishable/expirable items/goods with use-by-date or other options.
11.	The system should include tools to generate asset and inventory reports based on the available data and also provide a tool which analyses collected data with a variety of different reporting functions.
12.	The system should be able to filter report data by date, transaction, specific client and other user-defined criteria.
13.	The system should allow end-users to browse all reports using internet browsers without the need to install additional report viewing software and save these reports as XLS/PDF files as well as email the reports.
14.	There should be no hardware related limitational requirements.

S.No	SPECIFICATIONS
15.	The data of JKP is of the highest sensitivity and must be handled accordingly at all times. Appropriate highest standards of data encryption and cyber security protocols must be built in to the system and the server, whether physical or cloud must be secure. Login authentication must also be of the highest standards.
16.	Arms, ammunition and other sensitive inventories must be encoded for added security.
17.	There must be provision for the development and integration of a mobile app to be hosted on Android as well as iOS platforms supporting a wide range of screen resolutions and sizes. The interface must be clean, uncluttered and user friendly.
18.	The system must support backup and disaster recovery features.
19.	The system should be developed quickly within a period of 2 months and troubleshooting and go live must be handled simultaneously.
20.	Training and support must be provided for a period of 1 year; handholding would be included in this. Basic training workshops for all actual users to be conducted at the outset pre-launch and thereafter, a training of trainers to be provided compulsorily for a period of 1 week and then as per need. These departmental trainers shall be similar to those of CCTNS cells at Range Headquarters and can operate from respective range headquarters for on-site support. Manpower needs to be placed at PCR Jammu and Kashmir for the period to enable on-call support as well.
21.	The vendor must provide 24x7x365 support for product related issues. Initial response time should be 30 minutes with corrective action to be taken within two hours.
22.	All requisite support for existing system study shall be provided. The vendor/firm must study all the aspects of the system for digitalisation and evolve appropriate administrative and entry level and supervisory level dashboards and access. The department shall have an advisory role in this.
23.	All the above aspects are suggestive in nature and not exclusive. Any further related aspects must be built into the system.
24.	The system shall be under warranty and on-site support for a period of 5 years with effect from the date of successful commissioning after receipt of Acceptance Test Report from the committee constituted for the purpose.

Note:

- i. J&K Police has two primary stores located in two capital cities of Srinagar and Jammu. Other District/Battalion level stores numbering approximately 125 (60 Secondary Stores + Sub Stores) are located in all District/Battalion HQs of J&K Police.
- ii. The list of users/DDOs is included as Annexure 'A-I'.


 AIG Provision & Transport
 For Director General of Police,
 J&K-Srinagar

ANNEXURE 'A-I'

S.NO	DDO/USER
1.	DGP J&K
2.	ADGP HQ
3.	IGP HQ
4.	AIG (Prov/Tpt), PHQ
5.	ADGP CID
6.	SP CID CI (K)
7.	SP CID SB (K)
8.	SP CID CI (J)
9.	SP CID SB (J)
10.	SP CID Cell N. Delhi
11.	Dir. SSG J&K
12.	ADGP Security J&K
13.	SSP Security J&K
14.	SP Security Kashmir
15.	SP Security Jammu
16.	SP Sectt. Security J&K
17.	SP AHJ Srinagar
18.	SP AHJ Jammu
19.	Comdt. JKAP 3 rd Bn
20.	Comdt. JKAP 4 th Bn
21.	Comdt. JKAP 11 th Bn
22.	IGP Kashmir Zone
23.	DIG CKR
24.	SSP Srinagar
25.	SP Ganderbal
26.	SP Budgam
27.	SP Leh
28.	SP Kargil
29.	DIG SKR
30.	SP Anantnag
31.	SP Kulgam
32.	SP Pulwama
33.	SP Shopian
34.	SP Awantipora
35.	DIG NKR
36.	SP Baramulla
37.	SP Sopore

S.NO	DDO/USER
38.	SP Kupwara
39.	SP Handwara
40.	SP Bandipora
41.	SP PCR Srinagar
42.	Director Telecom J&K
43.	SP HQ Telecom Jammu
44.	SP HQ Telecom Srinagar
45.	SP Telecom ACS Kashmir
46.	SP Telecom ACS Jammu
47.	IGP Jammu Zone
48.	DIG JKS
49.	SSP Jammu
50.	SP Kathua
51.	SP Samba
52.	DIG RP
53.	SP Poonch
54.	SP Rajouri
55.	DIG DKR
56.	SP Doda
57.	SP Kishtwar
58.	SP Ramban
59.	DIG UR
60.	SP Udhampur
61.	SP Reasi
62.	SP PCR Jammu
63.	IGP Traffic J&K
64.	DIG Traffic Kashmir
65.	DIG Traffic Jammu
66.	SP Traffic City Srinagar
67.	SP Traffic Rural Kashmir
68.	SP Traffic City Jammu

S.NO	DDO/USER
69.	SP Traffic Rural Jammu
70.	SP Traffic NHW
71.	IGP Crime J&K
72.	SP Crime Kashmir
73.	SP Crime Jammu
74.	IGP Railways J&K
75.	SP Railways Kashmir
76.	SP Railways Jammu
77.	SP Railways Katra
78.	ADGP Armed J&K
79.	IGP Armed/IRP Kashmir
80.	IGP Armed Jammu
81.	IGP IRP Jammu
82.	DIG Armed Kashmir
83.	DIG IRP Kashmir
84.	DIG Armed Jammu
85.	DIG IRP Jammu
86.	Comdt. JKAP 5 th Bn
87.	Comdt. JKAP 6 th Bn
88.	Comdt. JKAP 7 th Bn
89.	Comdt. JKAP 8 th Bn
90.	Comdt. JKAP 9 th Bn
91.	Comdt. JKAP 12 th Bn
92.	Comdt. JKAP 13 th Bn
93.	Comdt. JKAP 14 th Bn
94.	Comdt. IRP 1 st Bn
95.	Comdt. IRP 2 nd Bn
96.	Comdt. IRP 3 rd Bn
97.	Comdt. IRP 5 th Bn
98.	Comdt. IRP 6 th Bn
99.	Comdt. IRP 7 th Bn
100.	Comdt. IRP 8 th Bn
101.	Comdt. IRP 9 th Bn
102.	Comdt. IRP 10 th Bn
103.	Comdt. IRP 11 th Bn

ANNEXURE 'A-I'

S.NO	DDO/USER
104.	Comdt. IRP 12 th Bn
105.	Comdt. IRP 13 th Bn
106.	Comdt. IRP 14 th Bn
107.	Comdt. IRP 15 th Bn
108.	Comdt. IRP 16 th Bn
109.	Comdt. IRP 17 th Bn
110.	Comdt. IRP 18 th Bn
111.	Comdt. IRP 19 th Bn
112.	Comdt. IRP 20 th Bn
113.	Comdt. IRP 21 st Bn
114.	Comdt. IRP 22 nd Bn
115.	Comdt. IRP 23 rd Bn
116.	Comdt. IRP 24 th Bn
117.	Comdt. IRP 25 th Bn
118.	Director SKPA Udr
119.	Pr. PTS Manigam
120.	Pr. PTS Kathua
121.	Pr. PTTI Vijaypur
122.	Pr. PTS Talwara
123.	Pr. STC Sheeri
124.	Pr. CTC Lethpora
125.	IGP Tech J&K
126.	SP PTWS Srinagar
127.	SP PTWS Jammu
128.	Medical Supdt. PH Srinagar
129.	Medical Supdt. PH Jammu
130.	CAO PHQ
131.	X.EN PCD

FORMAT OF AUTHORIZATION LETTER/CERTIFICATE:

TO,

The Director General,
J&K Police, Hqrs. Jammu/Srinagar.

Subject;- _____

Sir,

Please refer to your tender enquiry (NIT) No----dated-----.

1. We _____ who are proven and reputable vendors/firms/entities of _____ (name and description of the contract offered in the tender) having factories at _____ hereby authorize M/s _____ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above said contract.
2. We further confirm that no vendor or firm or individual other than M/s _____ (name and address of the above agent/dealer) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above said contract.

Yours faithfully,

Signature with date, name and designation
For and on behalf of M/s _____
(Name and address of the firm/vendor)

Note:-

- a. This letter should be on the letter head of the manufacturing firm and should be signed by the person who is competent having the power of attorney.
- b. Scan copy of the original letter must be attached with tender documents.

SIGNATURE OF THE TENDERER.

Performance statement for last five years.

Name of the firm	
Description of contract	
Quantity on order	
Value	
Work order completion date as per supply order(to be accompanied with a certificate of the State Police/Central PMF for which work has been executed)	
Contract completed/finalized within original schedule.	
Final completion date of work order.	
Reasons for delay in completion (if any)	

Signature of Tenderer

General instruction/CHECK LIST FOR TENDERERS;
Before submission of tender documents, the tenderers should check whether they have
complied with the following requirements of otherwise:-

S.No	Requirement to be checked before submission of the tender	Complied (Please indicate YES or NO after complying with the requirement.
1.	The tenderers for their own ease shall fill in relevant details of NIT offline & upload the same after ensuring accuracy	
2.	Whether tender fee scan copy is enclosed, with the technical bid?	
3.	Whether Earnest Money Deposit (EMD) scan copy is enclosed with the technical bid?	
4.	If an SSI Unit, the same is indicated in the tender and scan copy of valid registration certificate is enclosed or not?	
5.	Whether scanned copy of complete tender documents are uploaded in the technical bid duly signed having official seal on all pages or not?	
6.	Whether tender documents are submitted in two bid system i.e. Technical and Financial Bids separately as per tender enquiry or not?	
7.	Whether offer validity as required in tender enquiry is accepted and indicated in your tender document or not?	
8.	Whether terms of completion period as required in tender enquiry is accepted and indicated in your tender document or not?	
9.	Whether payment terms as required in the tender enquiry is accepted and indicated in your tender document or not?	
10.	Whether compliance statement in the format as required in tender enquiry is enclosed with the supporting technical documents/proof, for each point/parameter or not?	
11.	Whether performance statement for last 3 years as required in tender enquiry in the format is enclosed or not. If not, reason thereof is given?	
12.	(a) Status of tenderer as to whether manufacturer or manufacturer's authorized agent is indicated in your tender document. If authorised agent/dealer, valid authority letter for the stores offered from the manufacturer is enclosed or not.	
13.	If called for in the T.E. whether acceptance of functional demo/field trial clause, is specified in your tender document or not?	
14.	Whether indicated in the tender document, if your firm's business dealings is banned by any Govt/Private agency or recommended for blacklisting or not?	
15.	The complete commercial quote should be in Indian Rupees only. Currency of price should be clearly mentioned (wherever applicable).	
16.	Tenderers are required to indicate Basic Rate, Service Tax/VAT and any other leviable taxes/charges separately in the relevant columns of the BOQ.	

17.	Tenderer will attach justification of price quoted which should include the recently executed contracts of the store in question with Govt/Semi Govt Organizations etc.	
18.	No column should be left blank. Wherever amount is not quoted, the column should be clearly marked as 'Nil'.	

S.No	Sensitive Documents part of Technical bid	Non Sensitive Documents
1.	Valid registration certificate/industrial license of original manufacturer for the items quoted	Performance statement of three years
2.	Valid authorization letter of original manufacturer in case of approved dealer	Govt. supply orders for same if any
3.	Valid registration certificate of approved dealer with central/state sales tax department for the items quoted	Income tax clearance
4.	Vat clearance	
5.	SSI unit -registration certificate	
6.	SSI unit – functional certificate	
7.	Scanned copies of EMD and Tender Fee	
8.	Scanned copy of NIT duly Signed & sealed	

SIGNATURE OF THE TENDERER WITH SEAL

TERMS OF REFERENCE OF INVENTORY MANAGEMENT SYSTEM

S.No	SPECIFICATIONS
1.	A complete inventory management system which is web based, automated, available from a dedicated cloud based/physical server 24x7, operable on a wide range of browsers and OSs as well as mobile devices (mobile phones, tablets) with a simple and user-friendly GUI.
2.	The system must take into account all aspects of inventory management including procurement, warehousing, allotment, report generation, disposal, spares management, demand forecast and feedback. The vendor or firm has to arrive at its own assessment of enabling all the aspects of inventory in the new system and add features as per current advanced industry protocol. This should include search query, refined search, override capability as per level, approvals, procurement orders, recall, cancellation, re-allotment, internal adjustment, indents or requisitions.
3.	The system must be capable of serving multiple nodes and supervisory levels with the flexibility to make incremental and systemic changes to the software to enable various functions, support and training.
4.	The flexibility component must include scope for continuous and live improvements in the software as and when required, free of cost during the warranty period, and thereafter for a fixed time based on AMC model.
5.	The system must support scalability and be able to cater to future expansion in the software itself as well as enable marriage to other software solutions from the same mother software like mobile apps for individual users as well as work interoperably with future software solutions in related departments like personnel, training etc.
6.	The system should have live tracking features for allotted stores and end management services.
7.	The system must have the ability to generate, affix and read barcodes/QR codes for the inventoried products grouped by family or class, and by individual items.
8.	The system must support the ability to setup thresholds and alerts for stock levels for various items as well as ability to return unused items back to inventory.
9.	The system must support the ability to upload/update photos of inventoried goods.
10.	The system should provide notifications and colour coded alerts for important events and especially for perishable/expirable items/goods with use-by-date or other options.
11.	The system should include tools to generate asset and inventory reports based on the available data and also provide a tool which analyses collected data with a variety of different reporting functions.
12.	The system should be able to filter report data by date, transaction, specific client and other user-defined criteria.
13.	The system should allow end-users to browse all reports using internet browsers without the need to install additional report viewing software and save these reports as XLS/PDF files as well as email the reports.
14.	There should be no hardware related limitational requirements.
15.	The data of JKP is of the highest sensitivity and must be handled accordingly at all times. Appropriate highest standards of data encryption and cyber security protocols must be built in to the system and the server, whether physical or cloud must be secure. Login authentication must also be of the highest standards.
16.	Arms, ammunition and other sensitive inventories must be encoded for added security.

S.No	SPECIFICATIONS
17.	There must be provision for the development and integration of a mobile app to be hosted on Android as well as iOS platforms supporting a wide range of screen resolutions and sizes. The interface must be clean, uncluttered and user friendly.
18.	The system must support backup and disaster recovery features.
19.	The system should be developed quickly within a period of 2 months and troubleshooting and go live must be handled simultaneously.
20.	Training and support must be provided for a period of 1 year; handholding would be included in this. Basic training workshops for all actual users to be conducted at the outset pre-launch and thereafter, a training of trainers to be provided compulsorily for a period of 1 week and then as per need. These departmental trainers shall be similar to those of CCTNS cells at Range Headquarters and can operate from respective range headquarters for on-site support. Manpower needs to be placed at PCR Jammu and Kashmir for the period to enable on-call support as well.
21.	The vendor must provide 24x7x365 support for product related issues. Initial response time should be 30 minutes with corrective action to be taken within two hours.
22.	All requisite support for existing system study shall be provided. The vendor/firm must study all the aspects of the system for digitalisation and evolve appropriate administrative and entry level and supervisory level dashboards and access. The department shall have an advisory role in this.
23.	All the above aspects are suggestive in nature and not exclusive. Any further related aspects must be built into the system.
24.	The system shall be under warranty and on-site support for a period of 5 years with effect from the date of successful commissioning after receipt of Acceptance Test Report from the committee constituted for the purpose.

Note:

- i. J&K Police has two primary stores located in two capital cities of Srinagar and Jammu. Other District/Battalion level stores numbering approximately 125 (60 Secondary Stores + Sub Stores) are located in all District/Battalion HQs of J&K Police.
- ii. The list of users/DDOs is included as Annexure 'A'.

