



Gist of e-NIT No. 16 OF 2019

DATED: 27.11.2019

For and on behalf of the Lieutenant Governor of Jammu & Kashmir, e-tenders are invited from reputed vendors/firms/entities for **supply of Uniform items for J&K Police Pipe Band Team (Women Police Band) as detailed in Annexure-"A" of this e-NIT**. The e-NIT consisting of qualifying information, eligibility criteria, Bill of Quantities (B.O.Q), set of terms and conditions of contract and other details can be seen/ downloaded from the Jammu & Kashmir e-Procurement Portal www.jktenders.gov.in from **20-11-2019 (1400 hours)** to

20-12-2019 upto 1600 hours.

The tenders (technical bids only) will be opened **online on 30-12-2019 at 1200 hours** at Armed Police Headquarters J&K Gulshan Ground Jammu. In case of unforeseen circumstances, the date of opening will be next working day or as notified separately.

Before fabrication of the Uniform, the intending bidders shall see the sample made as per pattern which has been kept at Armed Police Headquarters J&K Gulshan Ground Jammu. Intending bidders are requested to examine/study the Master Sample for Uniform so as to get an idea in respect of indeterminable parameters viz size, shape, workmanship etc. However, conformity with the Master Sample should in no way, be construed as the sole qualification criteria.

Detailed tender documents (SBD) with terms and conditions are available on Jammu & Kashmir e-Procurement Portal www.jktenders.gov.in.

(Mehmood Ahmed) J&KPS,
Staff Officer to
Addl. Director General of Police,
Armed, J&K-Jammu.

No. APHQ/SP-1/2019/33396-99
the:-

Dated: 27-11-2019. Copy to

1. Director General of Police, J&K Jammu for favour of information. This has reference to PHQ J&K letter no. Prov-1/UE-29/2019-20/50717 dated 21.08.2019 and no.77867 dated 01.12.2018.
2. AIG (Communication) PHQ with the request to arrange publication of the Gist of e-NIT in two leading Local dailies.
3. Staff Officer (Sports) APHQ J&K for information.
4. S.O (IT) PHQ J&K for putting the e-NIT on J&K Police Website.
5. Incharge (IT) APHQ J&K for uploading tender on Govt e-procurement portal.
6. Incharge Accounts Branch APHQ for information.
7. I/C Provision Section APHQ for information and n/action.

For Addl. Director General of Police,
Armed, J&K-Jammu.



e-NIT NO. 16 OF 2019

DATED: 27.11.2019

(SBD)

- For and on behalf of the Lieutenant Governor of Jammu & Kashmir, online tenders (e-tenders) are invited from reputed vendors/firms/entities for **supply of Uniform items for J&K Police Pipe Band Team (Women Police Band) as detailed out in Annexure-"A" of this e-NIT**. The e-NIT consisting of qualifying information, eligibility criteria, Bill of quantities (B.O.Q), set of terms and conditions of contract and other details can be seen/ downloaded from the Jammu & Kashmir e-Procurement Portal www.jktenders.gov.in from **28-11-2019 (1400 hours) to 28-12-2019 upto 1600 hours**. Bidders submitting their bids on-line shall only be accepted and no document other than those mentioned in the e-NIT shall be accepted manually.

Before fabrication of the Uniform, the intending bidders shall examine the sample made as per pattern which has been kept at Armed Police Headquarters J&K Gulshan Ground Jammu. Intending bidders are requested to examine/study the Master Sample for Uniform so as to get an idea in respect of indeterminable parameters viz size, shape, workmanship etc. However, conformity with the Master Sample should in no way, be construed as the sole qualification criteria.

The tenders (technical bids only) will be opened online on **30-12-2019 at 1200 hours** at Armed Police Headquarters, J&K Gulshan Ground Jammu. In case of unforeseen circumstances, the date of opening will be next working day or as notified separately.

The critical dates of the e-NIT are as under:-

S.No.	Particulars	Details
i	Date of commencement of downloading of e-Tender document/e-NIT.	The e-NIT can be seen/downloaded from J&K e-Procurement Portal www.jktenders.gov.in from - 28-11-2019 at 1400 hours.
ii	Last date and time for submission of on-line/off-line bids and receipt of samples	28-12-2019 upto 1600 hours.
iii	Time/date and place of on-line/off-line opening of Technical bids only.	30-12-2019 at 1200 hours at J&K Armed Police Headquarters Gulshan Ground Jammu.
iv	Pre-bid meeting, if any	10-12-2019 at APHQ Complex Gulshan Ground Jammu. at 1200 hrs.

Validity of the tender offer	Upto 31.03.2021,
Master Sample Examination	<u>10-12-2019</u> at APHQ Complex Gulshan Ground Jammu.

Prospective bidders shall submit **sample of cloth** to be used in the fabrication of the Uniform. They will ensure that samples submitted by them fully conform to all the parameters of the e-NIT specifications.

3. Offers received without tender sample or in case the tender sample is received after due date and time, the tenders shall not be accepted.
4. All tender sample/s should have a card affixed to it duly signed and stamped by the firm indicating (i) Name of the firm (ii) Tender No. (iii) Date of opening of tender and (iv) Name of the item, make and model (where ever applicable).
5. Samples shall be without any kind of Marking/Sign/Symbol/Blot/Scratch/Stain etc. Samples not conforming to this Clause shall be rejected.
6. Tender samples of the tenderer whose offer has not been accepted can be collected against the requisition/demand on letter head of the firm, duly stamped, signed and attested by the tenderer. In case sample/s are not collected within the period of rate validity of this tender, the sample will be disposed off without any cost or liability to J&K Police.
7. **The samples shall be received at Armed Police Headquarters Complex Gulshan Ground Jammu.** The tenders shall be properly sealed and addressed to Addl. Director General of Police, Armed J&K, Gulshan Ground Jammu. The tender envelopes shall be superscripted **Tender no. & date for Police Pipe Band Uniform items.**
8. **Tender Fees:**
The Tender Fee has been fixed at Rs.200/- in the shape of Call Deposit Receipt valid at call favouring **Staff Officer to Addl. Director General of Police, Armed, J&K** payable at Jammu. The tender fee is non refundable and the same will be deposited into Govt. Treasury under Head 0055-Police for the year 2019-20.
The SSI Units/MSEs claiming exemption for the same, shall append authenticated orders, certificates etc issued by competent authority in support of their claim.
Tenders without tender fee shall be rejected.
9. **Earnest Money Deposit (EMD):-**
Tender must be accompanied by a scanned copy of CDR of rupees equivalent to 2% of the cost of items tendered for, on account of Earnest Money Deposit (EMD) from any Nationalized Bank valid till 30.11.2020 pledged to **Staff Officer to Addl. Director General of Police, Armed, J&K.** However, all participating tenderers would upload scanned copy of the requisite EMD instrument (CDR) with the tender. The earnest money, in the case of unsuccessful tenderer, shall be released after finalization of Tenders, whereas in the case of successful tenderers, it will be adjusted towards the security money (required to be deposited) on application for due performance of the agreed contract. No interest shall be payable by purchaser.

on the EMD deposited by the tenderer).

The SSI Units/MSEs claiming exemption for the same, shall append authenticated orders, certificates etc issued by competent authority in support of their claim.

Tenders without EMD shall be rejected.

10. Rates quoted by the firms should be on firm price basis.
11. Firms shall clearly indicate different taxes, duties, charges which they propose to charge as per the format of Bill of Quantity (BOQ) available with the e-tender, moreover online generation of financial comparative (BOQ Chart) is of indicative nature only and not conclusive. The detailed financial comparative (BOQ Chart) shall be worked out by department and will be uploaded on the website for general information of all the Tenderers.
12. The approved firm shall be deemed to have fully understood the conditions, specifications and in case of any doubt may seek clarification.
13. **No conditional tender will be accepted/ entertained and shall be outrightly rejected. No other condition than those mentioned (in the terms set-forth) will be entertained.**
14. Purchaser reserves the right to get the credentials of all the firms re-verified irrespective of the registration status.
15. Purchaser reserves the right to cancel/reject or scrap any or all the tenders without assigning any reasons. Reasonable logical discretion with the purchaser shall remain intact for safe guarding the Govt. interests.
16. The successful tenderer shall have to supply the articles as per approved rate, approved sample and specifications till the validity of the delivery period. In case, the consignment is not found as per the specifications as mentioned in the supply order, the concerned firm shall lift the same at his own cost and risk.
17. The equipment shall have three years warranty/Guarantee from the date of supply against any manufacturing defect.

TWO BID SYSTEM:

All bidders are required to submit their offers in two covers as under:-

(A) **FIRST COVER (Technical Bid)** is to be uploaded Online as Scan Copies at 200 DPI (Dots Per Inch) resolution/scale in PDF format should contain the following:-

- | | |
|------|--|
| i. | Tender documents all pages duly completed and signed BUT WITHOUT INDICATING THE RATES QUOTED. |
| ii. | Self attested Scanned copy of Earnest Money. Original be sent through registered post/delivered by hand. |
| iii. | Self attested Scanned copy of Tender Fees. Original be sent through registered post/delivered by hand. |
| iv. | Self attested Scanned copy of valid PAN Card. |
| v. | Self attested scanned copies of Income Tax Returns for the last three (03) Financial Years i.e. Financial Year 2016-17, 2017-18 and 2018-19. |
| vi. | Self attested Scanned copies of Certified/Audited Financial Statement /Balance Sheet indicating the Credit worthiness of the Vendor clearly indicating the |

	Annual Turnover of last three (03) Financial Years i.e Financial Year 2016-17, 2017-18 and 2018-19.
vii.	Technical specifications of the items quoted.
viii.	Registration Certificate/Industrial Licence of original firms with due validity, for the items quoted.
ix.	Certificate of being authorized dealer having proper authorization of the registered firm (as per Appendix-I) to quote against the particular item of the tender.
x.	Authorized Dealer having authorization to quote against this tender, shall furnish his Registration Certification with Central/State/Sales/Service Tax department for the particular item.
xi.	Scan copy of the e-NIT, all pages duly signed & stamped by the tenderer, in token of having understood and accepted the specifications, terms & conditions of the e-NIT.
xii.	Performance statement for last three years as APPENDIX-II of this e-NIT.
xiii.	Check list for tenders as per APPENDIX-III .
xiv.	Any other relevant document which the firm wishes to submit.
xv.	A covering letter signed & stamped by the Tenderer clearly mentioning the name of the items with full specifications against which tenders are offered by his firm.

B) SECOND COVER (Commercial/Price Bid) should contain the following document and be uploaded online on the e-procurement portal of J&K Government portal www.jktenders.gov.in only as per the Bill of Quantities (BOQ) of the e-NIT :-

i.	Rate quoted by the firm which should be on firm price basis as per Bill of Quantities (BOQ) of the e-tender to be downloaded from the website should be carefully quoted offline and then uploaded. The Zero basic cost quoted for any item in BOQ will be treated as Nil quoted.
ii.	Rates quoted shall be valid upto 31.03.2021 .

18. On due date of on-line opening of tenders i.e **30-12-2019** evaluation process will start. Those who qualify the technical bid will be informed online with the announcement of financial bid opening date.

19. Security Deposit.

The approved tenderer will have to furnish **Security deposit @5%** of the total value of the items contracted for, to be pledged to Staff Officer to ADGP Armed, J&K in the shape of Call Deposit Receipt, valid on call, from any Nationalized /Scheduled Bank, at the time of signing of **Deed of Agreement** to ensure satisfactory performance of the contract. This security deposit will be released after successful completion of contract. The charges on stamps etc. (cost of documents in totality) shall be borne by the approved bidder/tenderer while executing the agreement. (No interest shall be paid by the purchaser on the Security deposit).

Waiver of Security Deposit to the Monetary Limit for which the Unit is registered shall be applicable in respect of registered SSI Units/MSEs. The SSI Units/MSEs claiming such exemption shall append authenticated orders, certificates etc

issued by competent authority in support of their claim.

As soon as the acceptance of the tender is communicated to the successful tenderer, the contract shall be binding on him. The earnest money of the tenderer who backs out or withdraws his tender or fails to abide by it after acceptance thereof shall be forfeited besides, other penal remedies applicable under the law for the time being in the Union Territory of J&K.

21. The successful tenderer shall have to enter into an agreement on prescribed proforma (immediately after the issuance of work/job order) with the Department for due performance of the contract and has to supply the items strictly in accordance with the approved quality and specifications as shown in BOQ, at **Armed Police Headquarters J&K Gulshan Ground Jammu within the period of (45) days OR as mentioned in the supply order.**

22. **The rates quoted should include all taxes and levies.** No carriage charges for transportation of goods shall be paid by this Hqrs. **The rates offered should be for destination i.e., Armed Police Headquarters J&K Gulshan Ground Jammu.**

23. Payment shall be made only after the items are received in full by this Hqrs and found conforming to the specification as per supply order/e-NIT. No advance payment shall be made for execution of job order. The items not conforming to the specification shall be rejected and no payment shall be made for such supplies.

24. Rates offered once in the tender shall be treated as final & irrevocable and any later addition and intimation will not be entertained.

25. The Price Bid of only those tenderers shall be considered whose Technical Bid is declared successful/qualified by the concerned committee.

26. The tenderer is required to furnish an authenticated copy of Sales Tax/GST clearance certificates and PAN registration certificate (alongwith the tender offer and at the time of payments) for the year 2018-19. The APHQ, J&K shall be at liberty to put to scrutiny, verification etc. the Sales tax /GST clearance so furnished by the successful tenderer.

27. The authority reserve absolute powers to reject or accept any tender or part thereof without assigning any reason and without any legal obligations. Any clause incorporated in the tender (not conforming to the e-NIT in any manner) shall make such an offer liable for rejection. Therefore, **all the terms and conditions of the tender Notice including technical specification shall be carefully studied for the sake of complete and comprehensive tender.** Failure to comply with any of the conditions stipulated herein above or instructions or the offer with insufficient particulars/documents shall lead to out-right rejection of the tender.

28. If after the award of contract/placement of orders/execution of the agreement and formally depositing the security money, the tenderer backs out or fails to execute the contract/work order, the security deposit will be forfeited besides any other penal measure the department may take as per norms.

29. The formal deed incorporating the terms of the contract will be executed by the successful tenderer immediately after receipt of work order.

30. If the successful tenderer fails to execute the contract within the stipulated period as specifically mentioned in the supply order, the department shall be at liberty to re-tender or otherwise at his risk and cost. The department may give (07) days notice to the approved bidder in writing to make the loss good.

31. All legal proceedings arising out of any dispute between the parties shall have to be settled in the Courts situated in Jammu and Srinagar and not elsewhere.


32. It shall be incumbent upon the supplier to execute the work order, in conformity with the provisions as provided in the e-NIT.

33. The approved bidder/tenderer shall not sublet the contract or any part thereof to any other agency.

34. The Department reserves the right to add or suitably modify the terms and conditions at any stage before the offers are received/last date for submission of bids as per exigencies and hence above shall not be construed as all inclusive.

35. Appendix-I, II, III & IV of e-NIT should be properly filled /completed, signed and stamped by the participating bidders.

36. The detailed NIT, SBD and BOQ are available on Jammu & Kashmir e-Procurement portal www.jktenders.gov.in. In case of any clarification, please contact on Telephone No. 0191-2450001 (Jammu) e-mail id: aphq@jkpolice.gov.in


(Mehmood Ahmed) JKS,

Staff Officer to

26/xi Addl. Director General of Police,

Armed, J&K-Jammu.

Dated 27-11-2019.

No. APHQ/~~Sports~~ 1/2019/33396-99
Copy to the:-

1. Director General of Police, J&K Jammu for favour of information. This has reference to PHQ J&K letter no. Prov-I/UE-29/2019-20/50717 dated 21.08.2019 and no.77867 dated 01.12.2018
2. AIG (Communication) PHQ J&K for information.
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6. Incharge Accounts Branch APHQ for information.
7. I/C Provision Section APHQ for information and n/action.

 For Addl. Director General of Police,
Armed, J&K-Jammu.

26/xi

Annexure "A"

List of Uniform items for J&K Police Band (Women Police Band):-

S.No	Description	Specifications	Tentative quantity required
1.	Pent & Coat	Made with mills fabric cloth with Zari decoration, cover & hanger.	34
2.	Barret Cap	Made of serge cloth with badge.	34
3.	Hackle	Made of bird soft feather.	34
4.	Anklet	Made of rexine with velcrow.	34
5.	Eppaullets Zari	Made with golden Zari, with button.	40
6.	Dress Cord	Made of Golden Zari.	15
7.	Woollen Shawl (Red and Blue)	Made of woollen cloth with brooch, check cloth, 3 meter.	24
8.	Bag Pipe Banner	Made on cloth with Zari decoration, Battalion logo and name.	20
9.	Pipe Cord	Made of silk.	24
10.	Bough for Pipe (Red and Blue)	-	30
11.	Bag Pipe Ribbon (Red and Blue)	Made of cloth, size 02 meter approx.	24
12.	Ranks Zari (ASI=01, HC=03, Sgct=06)	Made on cloth with Zari strips.	10
13.	Kamarbandh	Made of cloth Zari tape & logo.	34
14.	Waist Belt	Made of pure black leather with steel Buckle.	34

Total expenditure = Rs. 4.00 lacs. approx.

Fund position = Demanded

26/11

For Addl. Director General of Police,
Armed, J&K-Jammu.

APPENDIX-I
MANUFACTURES AUTHORIZATION LETTER/CERTIFICATE

To,

The Addl. Director General of Police,
Armed, J&K Jammu/Srinagar.

Subject:- _____

Sir,

Please refer to your tender enquiry (NIT) No _____ dated _____

1. We _____ who are proven and reputable vendors/firms/entities of _____ (name and description of the contract offered in the tender) having factories at _____ hereby authorize M/S _____ (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above said contract.
2. We further confirm that no vendor or firm or individual other than M/S _____ (name and address of the above agent/dealer) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above said contract.
3. We also hereby extend our full warranty, CMS, support as per the conditions of contract, read with modifications, if any, in the special conditions of contract for the goods and services offered for supply by the above firm against this TE document.

Yours faithfully,

Signature with Date, Name and designation,
For and on behalf of M/S _____
(Name and address of the Firm/Vendor)

Note:-

1. This letter should be on the letter head of the manufacturing firm and should be signed by the person who is competent having the power of attorney.
2. Scan copy of the original letter must be attached with tender documents.

SIGNATURE OF THE TENDERER.

APPENDIX-II
Performance Statement for last three Years.

Name of the firm	
Description of contract	
Quantity on order	
Value	
Work order completion date as per supply order (to be accompanied with a certificate of the State Police/Central PMF for which work has been executed)	
Contract completed/finalized within original schedule.	
Final completion date of work order.	
Reasons for delay in completion (if any)	

Signature of Tenderer

APPENDIX-III

GENERAL INSTRUCTIONS/CHECK LIST FOR TENDERERS.

Before submission of tender documents, the tenderers should check whether they have complied with the following requirements of otherwise:-

S.No	Requirement to be checked before submission of the tender	Complied (Please indicate YES or NO after complying with the requirement.
1.	The tenderers for their own ease shall fill in relevant details of NIT offline & upload the same after ensuring accuracy.	
2.	Whether tender fee scan copy is enclosed, with the technical bid?	
3.	Whether Earnest Money Deposit (EMD) scan copy is enclosed with the technical bid?	
4.	If an SSI Unit, the same is indicated in the tender and scan copy of valid registration certificate is enclosed or not?	
5.	Whether scanned copy of complete tender documents are uploaded in the technical bid duly signed having official seal on all pages or not?	
6.	Whether tender documents are submitted in two bid system i.e. Technical and Financial Bids separately as per tender enquiry or not?	
7.	Whether offer validity as required in tender enquiry is accepted and indicated in your tender document or not?	
8.	Whether terms of completion period as required in tender enquiry is accepted and indicated in your tender document or not?	
9.	Whether payment terms as required in the tender enquiry is accepted and indicated in your tender document or not?	
10.	Whether compliance statement in the format as required in tender enquiry is enclosed with the supporting technical documents/proof, for each point/parameter or not?	
11.	Whether performance statement for last 3 years as required in tender enquiry in the format is enclosed or not. If not, reason thereof is given?	
12.	(a) Status of tenderer as to whether manufacturer or manufacturer's authorized agent is indicated in your tender document. If authorised agent/dealer, valid authority letter for the stores offered from the manufacturer is enclosed or not.	
13.	If called for in the T.E. whether acceptance of functional demo/field trial clause, is specified in your tender document or not?	
14.	Whether indicated in the tender document, if your firm's business dealings is banned by any Govt/Private agency or recommended for blacklisting or not?	
15.	The complete commercial quote should be in Indian Rupees only. Currency of price should be clearly mentioned (wherever applicable).	
16.	Tenderers are required to indicate Basic Rate, Service Tax/GST and any other leviable taxes/charges separately in the relevant columns of the BOQ.	
17.	Tenderer will attach justification of price quoted which should include the recently executed contracts of the store in question with Govt/Semi Govt Organizations etc.	
18.	No column should be left blank. Wherever amount is not quoted, the column should be clearly marked as 'Nil'.	

APPENDIX-IV

Reference e-NIT No. _____ of 2019 dated _____ 2019.

To,

The Addl. Director General of Police,
Armed, J&K Jammu/Srinagar.

Subject:- _____

Sir,

1. I..... hereby state that I am not connected in any manner with any other bidder in this tender with respect to manufacturing distribution, supply, in sharing business information/documents price of the item etc for the times quoted in this bid.
2. I further state that if this is found to be incorrect, the Police department is at liberty to reject my tender.

Yours faithfully,

Signature with Date, Name and designation,
M/S _____
(Name and address of the Tenderer)

Note:-

1. This letter should be on the letter head of the manufacturing firm and should be signed by the person who is competent having the power of attorney.
2. Scan copy of the original letter must be attached with tender documents.

SIGNATURE OF THE TENDERER.

S No	Sensitive Documents part of Technical bid	Non Sensitive Documents
1.	Valid registration certificate/industrial license of original manufacturer for the items quoted	Performance statement of three years
2.	Valid authorization letter of original manufacturer in case of approved dealer	Govt. supply orders for same if any
3.	Valid registration certificate of approved dealer with central/state sales tax department for the items quoted	Income tax clearance
4.	Vat clearance	
5.	SSI unit - registration certificate	
6.	SSI unit - functional certificate	
7.	Scanned copies of EMD and Tender Fee	
8.	Scanned copy of NIT duly Signed & sealed	

SIGNATURE OF THE TENDERER WITH SEAL