



POLICE HEADQUARTERS J&K JAMMU / SRINAGAR

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Establishment

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O R D E R

It has been observed that various issues relating to transfers, promotions, welfare measures and other service matters, referred to PHQ by subordinate formations, remain unsettled for long duration for want of minor clarifications/information sought by PHQ. This tendency not only has been a cause of physical and mental pain to our subordinates but has also defeated the very purpose of accomplishment of task.

2- In order to minimize the administrative wrangle and procedural delay in demand and delivery system vis-à-vis settle all the pending service matters including relieving of transferees and updating the records, it has become inevitable to have a joint session of the concerned staff members of subordinate formations at PHQ so as to arrive at a definite conclusion and settle the issues in right perspective. Towards this end, following calendar is delineated for all formations and the concerned heads of offices/Headquarters/Units are advised to depute their staff officers and I/C Establishment/OSI to PHQ on the dates indicated against each, along with requisite records/information in respect of all such issues/matters.

Sr.No	Wing/Zone	Date
1.	CID Hqrs	12.02.2018
2.	Security Hqrs	15.02.2018
3.	Traffic Hqrs	19.02.2018
4.	Crime Hqrs	21.02.2018
5.	Railway Hqrs	24.02.2018
6.	SKPA Udhampur	27.02.2018
7.	SSG Hqrs	03.03.2018
8.	APHQ J&K	06.03.2018
9.	Kashmir Zone	10.03.2018
10.	Jammu Zone	13.03.2018
11.	Telecom Hqrs	15.03.2018

2- At PHQ, the concerned Section Officers under the supervision of respective supervisory officers (Gazetted Officer) shall represent the PHQ to accomplishment the task and after final reconciliation a signatory

session shall be held with the concerned AIG to finalize all pending issues so that administrative orders wherever necessary are issued accordingly.

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4-06.02.2018
(S.P. VAID) IPS
Director General of Police
J&K-Jammu

No: Pers/PHQ/2018/ 10524-60

Dated: 06 .02.2018

Copy to the: -

1. Addl. DG Armed J&K Jammu
2. Addl. DG CID J&K Jammu.
3. Director SKPA Udhampur.
4. IGP Crime J&K Jammu.
5. IGP Kashmir Zone Srinagar
6. IsGP JZ/Traffic/Railways/Security/Director SSG
7. All AIsG at PHQ/CAO PHQ/JDP
8. Sr. Admn. Officer PHQ J&K
9. All SOs at PHQ.
10. Circular file/Master file/SO(IT)