



**GOVERNMENT OF JAMMU AND KASHMIR,
GENERAL ADMINISTRATION DEPARTMENT
Civil Secretariat, Jammu**

MOST URGENT

1. Divisional Commissioner, Jammu/Kashmir
2. All Heads of Departments
3. All Deputy Commissioners

No.GAD(Adm)144/2016-I

Dated: 14.11.2017

Subject: Disclosure of information in terms of Section 4 of the J&K Right to Information Act.

Sir,

With reference to Circular No.20-GAD of 2017 dated 21.04.2017 (copy enclosed), regarding the captioned subject, I am directed to request you to submit a statement of compliance as per the enclosed proforma. The reports of the Heads of Departments shall be routed through their respective Administrative Departments while those of the Deputy Commissioners shall be routed through the respective Divisional Commissioners.

The Deputy Commissioners are also requested to ensure that all the major district level departments dealing with important developmental and socially relevant programmes and schemes have good quality websites which are maintained and updated on a continuous basis.

Further, the Divisional Commissioners, the Divisional Level Officers, under each Administrative Department and Deputy Commissioners are requested to ensure implementation of the provisions of the Section 4 of the Right to Information Act through the non-digital method by way of publication of records, catalogues, public notice boards, etc.

*DA,
Put up on file.
A*

3P (CIV)
SO (CIV)
RTI

[Signature]
16/11

[Signature]
14.11.2017
(Imteez Kacho),
Deputy Secretary to the Government

Enclosures: Two leaves

Copy to all Administrative Secretaries for information.

POLICE HEADQUARTERS JAMMU AND KASHMIR, JAMMU

**RTI Matter
MOST
URGENT**

No. PHQ/RTI/Circular/2017/ *602-30*

Dated: 20.11.2017

Copy to the:

01. All First Appellate Authority / All Public Information Officers of J&K Police for information and strict compliance.
02. S.O. (I.T. Section) PHQ J&K Srinagar for information with the request that he may upload the circular in Police Website.

[Signature]
Public Information Officer
PHQ, J&K, JAMMU
20/11



GOVERNMENT OF JAMMU AND KASHMIR,
GENERAL ADMINISTRATION DEPARTMENT.
(Administration Section),
Civil Secretariat, Jammu

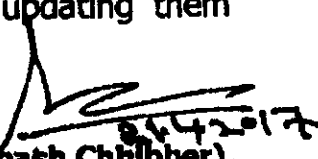
Subject: Disclosure of information in terms of Section 4 of the J&K Right to Information Act, 2009.

Circular No. 20 -GAD of 2017
D a t e d: 21 -04-2017

Attention of all the Administrative Secretaries is invited to the instructions issued vide Circular No. 21-GAD of 2014 dated 09-04-2014 and reiterated vide Circulars No. 07-GAD of 2015 dated 10-02-2015 and No. 18-GAD of 2016 dated 22-03-2016, wherein it has been enjoined upon all concerned to ensure implementation of the provisions of Section 4 of the J&K RTI Act i.e. voluntary disclosure of information by the public authorities.

Besides, in terms of the powers conferred under Section 22(5) of the J&K RTI Act, 2009, the State Information Commission (SIC) has advised vide D.O. No. PS/CIC/05/2017 dated 27-03-2017 to direct all the Public Authorities in the State to take necessary steps to implement all the provisions of the Section 4 of the J&K Right to Information Act, 2009.

With a view to maintain conformity with the provisions of Section 4 of J&K Right to Information Act, 2009, it is impressed upon all the Administrative Secretaries, Heads of the Departments and Public Authorities of the State to ensure effective implementation of the provisions of Section 4 of the J&K RTI Act in letter and spirit by hosting all requisite information on the official websites and updating them periodically.


(Subash Chhibber),
Additional Secretary to the Government.

No: GAD(Adm)110/2009-V (PF)
Copy to the:-

1. All Administrative Secretaries.
- ✓ 2. Director General of Police, J&K.

7/21/4
21/4
Dated: 21-04-2017

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Annexure-I with SIC's Interim Order dated _____ in the Complaint of Dr. Shaikh Gh. Rasool Vs GAD, Civil Secretariat.

No	Name of the Public Authority	Names and designation of all the PIOs/FAAs in the Public Authority	Action taken so far to seek compliance with Section 4(1)(a)	Action Taken so far to seek compliance with Section 4(1)(b) through websites, electronic format (digital)	Administrative arrangements in place for updating the Information maintained under Section 4(1)(a) and 4(1)(b) as above.	Action proposed to be taken to meet shortcomings in compliance with Section 4(1)(a)	Action proposed to be taken to meet shortcomings in compliance with Section 4(1)(b)